

Minutes of the Board of Education
Emery County School District
June 13, 2007
Emery County School District Office, Huntington, Utah

The June 2007 meeting of the Emery County School District Board of Education was called to order at 7:00 p.m. by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton, and Rue Ware. Superintendent Kirk Sitterud was present as was Business Administrator Jared Black.

Also attending the meeting were J.J. Grant—District Secondary Supervisor, Jed Jensen—District Elementary Supervisor, and Jon Crawford—District Director of Student Services. LeRoy Maxfield, District Supervisor of Buildings and Grounds was in attendance with his wife. Tanie Worthen, Teacher at Castle Dale Elementary, attended with her mother, sister and son. Kari Alton was present, representing Four Corners Mental Health. Kim Player represented the Emery Education Association. The press was not represented.

Board President Johansen invited Mrs. Alton to present a report on the Tobacco Use Prevention Program. Mrs. Alton discussed the goals, methods, and results of the program, which operates on a three year grant that may be extended based on need. Superintendent Sitterud and President Johansen both expressed their thanks to Mrs. Alton for her work in the program, as well as their support of program goals.

The next agenda item was to recognize the District Employees of the Year. Superintendent Sitterud first presented the Teacher of the Year award to Tanie Worthen. The Superintendent recognized Ms. Worthen for her 28 years of teaching in the School District. In addition to being an excellent teacher, Ms. Worthen has served as a faculty representative, school coordinator for the national geographic bee, and has implemented a popular dance program with 6th graders. Board President Johansen also recognized Ms. Worthen for having instilled a love of reading in all 5 of her (President Johansen's) children. The Superintendent next presented the Classified Employee of the Year award to LeRoy Maxfield, recognizing Mr. Maxfield's ability to accomplish major projects with skill and knowledge. The Superintendent also expressed appreciation to Mr. Maxfield for all that he does for the School District. Mr. Maxfield expressed thanks for the award, adding that he feels that each member of his maintenance crew is truly deserving of the award. Members of the Board each expressed their congratulations and appreciation to Ms. Worthen and Mr. Maxfield.

Following the presentation of these awards, a motion was made by Rue Ware and seconded by Marie Johnson to adjourn the regular meeting to a public hearing to receive comment on the tentative budget for fiscal year 2008. The motion passed unanimously.

Business Administrator Black gave a short presentation on the proposed tentative budget for FY 2008 and recommended the Board approve it as presented. During the presentation, members of the Board asked various questions about the budget. No other comments were made.

Royd Hatt made a motion to declare the hearing closed and the general session reconvened. Sam Singleton seconded the motion and it passed unanimously. A motion was then made by Marie Johnson and seconded by Royd Hatt to approve the tentative budget for fiscal year 2008 as presented. The motion passed unanimously.

Following approval of the tentative budget, a motion was made by Royd Hatt and seconded by Rue Ware to adjourn the regular meeting to a public hearing to receive public comment on opening and adjusting the budget for fiscal year 2007, which ends June 30th. The motion passed unanimously.

Mr. Black explained that during the year there had been a number of changes in revenues and expenditures in various programs. These changes make it necessary to adjust budgets for these programs. There were no other comments made and Marie Johnson motioned to declare the public hearing closed and the general session reconvened. The motion was seconded by Royd Hatt and approved unanimously.

A motion was made by Rue Ware and seconded by Sam Singleton to authorize the business administrator to adjust fiscal year 2007 budgets to reflect revised amounts. The motion passed unanimously.

The meeting continued with action items, the first of which was to consider the warrants, minutes for the May 2007 Board meeting, and monthly financial reports for May 2007. After consideration, a motion was made by Marie Johnson to approve the minutes, as well as the warrants and the May financial reports as presented. The motion was seconded by Rue Ware. The motion passed by unanimous vote.

Superintendent Sitterud presented the following policies to the Board, recommending that they each be rescinded:

- ✚ GCPC: Retirement of Professional and Support Staff
- ✚ GDPC: Retirement of Professional and Support Staff
- ✚ GCPCA: Early Retirement
- ✚ GDPCA: Early Retirement
- ✚ GCPCAA: Early Retirement
- ✚ GCPCAB: District Purchase of Employee Service Credit
- ✚ IKFBA: Graduation Exercises—Certificate of Progress

Mr. Sitterud explained that the first six policies on this list are intended to be replaced by the new Staff Sick Leave Payout and Longevity policies. Policy IKFBA is no longer valid since the law does not currently allow Certificates of Progress. For these reasons, the Superintendent recommended that the Board rescind each of these policies. After consideration by the Board, Royd Hatt made the motion to rescind all of the policies, as presented. Sam Singleton seconded the motion and it passed unanimously.

Superintendent Sitterud next presented the following policies to the Board, recommending that each be approved or revised as presented:

New Policies for Approval:

- ✚ GCBDB: Staff Sick Leave Payout
- ✚ GDBDB: Staff Sick Leave Payout
- ✚ GCBDC: Staff Longevity Benefit
- ✚ GDBDC: Staff Longevity Benefit

Revision of Existing Policy:

- ✚ GCFF/GDFE: Post-Retirement Employment

Mr. Sitterud explained that the new policies are the result of many months of work by a committee of employees tasked with reducing the OPEB liability of the District. This committee included board members as well as administrative, certified, and classified employees. These new policies are the unanimous recommendation of the committee and are intended to replace the early retirement policies that were just rescinded. Mr. Sitterud added his appreciation to all those who worked on the committee.

Mr. Black then explained the purpose and details of the new policies, answering various questions in the process. Mr. Black also noted his appreciation of all members of the committee.

Mr. Sitterud mentioned that the Post-Retirement Employment policy (GCFF/GDFE) needs to be revised in order to comply with current policies and rules of the Utah Retirement System (URS).

Following these comments, Sam Singleton made a motion to approve the new and revised policies as presented. Marie Johnson seconded the motion which passed unanimously.

Superintendent Sitterud then presented a revised policy coding system to the Board for approval, explaining that the revisions will put the District's policy manual in compliance with the most current NSBA standards. After a brief review of the coding system, Rue Ware motioned to approve the revised coding. The motion was seconded by Sam Singleton and approved unanimously.

The next action item was the consideration of a new Elementary School Psychologist position in the School District. The funding for this position would be through Special Education funding. The District each year sees more and more students with disabilities that are behavioral in nature. These students need specialized help, which includes coordination between teachers and parents. Mr. Crawford further explained the need for the position, adding that the funding is already in place and is structured to be on-going funding through State Special Education programs. Marie Johnson motioned to approve this new position, seconded by Royd Hatt. The motion passed unanimously.

Mr. Sitterud also presented to the Board a letter of resignation from Tiffany Christiansen, recommending that the Board accept Mrs. Christiansen's resignation, effective at the end of the current contract year. Mrs. Christiansen will be moving to Spanish Fork due to her husband changing jobs. Marie Johnson made a motion to accept Mrs. Christiansen's letter of resignation. Royd Hatt seconded the motion which passed by unanimous vote.

Superintendent Sitterud next presented a revised extracurricular pay schedule to the Board, noting that it has been several years since the schedule has been revised. Mr. Grant then explained that the schedule reflects an increase of 10% to all assignments, with two exceptions. First, the summer band pay has been changed to a flat amount of \$9,000, which will be distributed among the band teachers at their discretion. Second, the schedule includes a new flat rate for summer weights (\$800) and football conditioning (\$850). These adjusted amounts have been factored into the tentative budget. Rue Ware motioned to approve the revised extracurricular pay schedule as presented. Sam Singleton seconded the motion, which passed unanimously.

Mr. Sitterud recommended to the Board that the following persons be approved for hire, beginning employment at the start of the appropriate contract period for the 2007-08 school year:

<i>Dixie Fielder:</i>	<i>Counselor</i>	<i>Emery High</i>
<i>Jimmy Jones:</i>	<i>Assistant Principal</i>	<i>Emery High</i>
<i>Linda Wilberg:</i>	<i>Work-Based Learning Coordinator</i>	<i>Emery High</i>
<i>Tony White:</i>	<i>Social Studies Teacher</i>	<i>Green River High</i>
<i>Robert Maughn:</i>	<i>Special Education, PE, Health, French, & Driver's Ed</i>	<i>Green River High</i>
<i>Burke Simmons:</i>	<i>Music, Art, & Media</i>	<i>Green River High</i>
<i>Patrick Brady:</i>	<i>Assistant Principal (Additional Prep Period)</i>	<i>Green River High</i>
<i>Christine Shaw:</i>	<i>Special Education Teacher</i>	<i>Huntington Elementary</i>
<i>Sara Grindley:</i>	<i>Educational Assistant, 3 hour</i>	<i>Cottonwood Elementary</i>
<i>Doris Price:</i>	<i>Preschool Educational Assistant, 3 hour</i>	
<i>Janice Mortensen:</i>	<i>Preschool Educational Assistant, 3 hour</i>	

After consideration, a motion was made by Marie Johnson and seconded by Rue Ware to approve all hiring recommendations as presented. The motion passed unanimously.

Superintendent Sitterud asked the Board to consider approval of the District Comprehensive Guidance and Work-Based Learning Programs. These programs will continue as they have in past years. Sam Singleton motioned to approve these two programs for the 2007-08 school year. Royd Hatt seconded the motion which passed unanimously.

The Superintendent then presented to the Board a request from the Emery County Assessor to rent a District school bus for the upcoming County Assessor's Conference. The bus would be used to transport conference participants to tourist sites in the area. The County is willing to pay rent and provide liability insurance. Marie Johnson made a motion to approve the County's request for use of a school bus. Sam Singleton seconded the motion and it was approved by unanimous vote.

Business Administrator Black next presented several bids to the Board for consideration and approval. The first set of bids reviewed was for summer carpet and tiling projects which will take place throughout the District. Marie Johnson motioned to award the combined bid of \$49,718 from Affordable Flooring. Royd Hatt seconded the motion, which passed unanimously. The other bid submitted was from Double "E" Construction, for \$53,289.

Bids for heating upgrades at the two Junior High Schools were next to be reviewed. Mr. Black stated that three bids had been received for this project: Pinnacle Heating for \$91,000, C&C Heating & Air for \$97,875, and SR Mechanical for \$168,000. Rue Ware made a motion to accept the bid of \$91,000 from Pinnacle Heating. Sam Singleton seconded the motion and it passed by unanimous vote.

Next, bids for a parking lot behind the new gymnasium at Green River High School were reviewed. Mr. Black recommended awarding bids for this project to High Desert Excavating (\$6,832 for the preparation and base work) and to Nielson Construction (\$28,304 for laying 3" of asphalt). The other bid received was from LeGrand Johnson (\$37,478 for laying 3" of asphalt). Marie Johnson motioned to award the bids as recommended by Mr. Black. Sam Singleton seconded the motion and it passed unanimously.

Lastly, bids for a parking lot behind the new gymnasium at Green River High School were reviewed. Mr. Black recommended awarding bids for this project to High Desert Excavating (\$4,025 for the preparation and base work) and to Nielson Construction (\$16,675 for laying 3" of asphalt). The other bid received was from LeGrand Johnson (\$22,800 for laying 3" of asphalt). Rue Ware motioned to award the bids as recommended by Mr. Black. Royd Hatt seconded the motion, which passed by unanimous vote.

Business Administrator Black next requested Board approval for the construction class at Emery High School (EHS) to build a house on district owned property next school year. He recommended the Board approve a budget of \$150,000 for this project. He indicated the funds were a part of the capital outlay fund balance that has been held over from the sale of student built houses. A motion was made by Marie Johnson and seconded by Sam Singleton to approve the project and funding recommendation. The motion passed unanimously.

A motion was made by Rue Ware and seconded by Marie Johnson to declare the following vehicles and property as surplus and authorize the Business Administrator to advertise them for sale: D10, a 1995 Astro; D13, a 1994 Corsica; D14, a 1982 Sierra; D23, a 1996 Corsica; D36, a 1991 Dodge Pickup; 941, a 1994 Bluebird bus; 942, also a 1994 Bluebird bus, and a 1988 John Deere 314 Mower. The motion passed unanimously.

Superintendent Sitterud briefly reported that the optional Extended Day Kindergarten will be offered at Book Cliff Elementary this upcoming school year. There is not enough funding for two programs. The District will hire an educational assistant to work in this program.

The Superintendent also wanted to recognize Camille Fehlberg as one of 25 national recipients of the “Scholar Athlete Milk Mustache of the Year” award. Camille will receive a \$7,500 scholarship and will appear in the June 22nd edition of USA Today as well as either Sports Illustrated or ESPN the Magazine. Camille will also travel to Florida with her parents to receive the award. Members of the Board wished to express their congratulations to Camille and her parents.

Business Administrator Black asked Mr. Maxfield to update the Board on the status of the gymnasium construction in Green River. Mr. Maxfield indicated that the project is still expected to be completed by the July 5th deadline. A pre-final inspection has been scheduled for June 20th, with a final inspection preliminarily scheduled for June 27th. Royd Hatt commented that the new gymnasium is an impressive facility and adds a new dimension to Green River High School.

At 8:52 p.m., a motion was made by Marie Johnson and seconded by Laurel Johansen to adjourn to closed meeting to discuss personnel matters. The motion passed unanimously.

Upon reconvening to general session, a motion was made by Sam Singleton and seconded by Laurel Johansen to adjourn. The motion passed unanimously and the meeting adjourned at 9:25 p.m.