

# Emery County School District | Board of Education

The November 2010 meeting of the Emery County School District Board of Education, held at San Rafael Junior High School, was called to order at 7:00 PM by Board President Laurel Johansen. Other Board members present were Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner (attending electronically). Superintendent Kirk Sitterud was also present as was Business Administrator Jared Black.

## WORKING SESSION

**Independent Auditor's Report:** Kay Kimball and Rick Roberts of Kimball and Roberts presented the auditor's report for fiscal year 2010. Mr. Kimball mentioned his appreciation to the staff of the School District for their cooperation in preparing for and completing the audit. He was able to report a clean opinion on the financial statements of the School District.

Mr. Kimball then reviewed various portions of the Comprehensive Annual Financial Report, explaining the different sections of the report to the Board of Education. Mr. Roberts explained the process of the Single Audit as well as some of the reports pertaining to federal funding. Mr. Black thanked Mr. Kimball and Mr. Roberts for performing a good audit and mentioned that recognition for the financial success and reporting in the District goes to the many secretaries, principals and district office employees who adhere to District policies regarding finances. Members of the Board thanked Mr. Kimball and Mr. Roberts for their report, then adjourned the meeting until the beginning of the regular session.

## REGULAR SESSION

Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

**Board Action Item (B1):** Members of the Board considered the warrants as well as the minutes for the October 2010 Board meeting. A motion was made by Royd Hatt to approve the warrants and minutes as presented. Sam Singleton seconded the motion and it carried by unanimous vote.

**Board Action Item (B2):** Mrs. Johansen mentioned that Kay Kimball and Rick Roberts of Kimball & Roberts had presented the Independent Auditor's Report for 2010 to the Board of Education during a working session prior to the regular meeting. Marie Johnson motioned to accept the report. Mr. Hatt seconded the motion which passed unanimously.

**Board Action Item (B3):** Mr. Sitterud recommended to the Board that the following individual be approved for the position indicated:

Gina Fish: Teacher Huntington Elementary

Sam Singleton motioned to approve the hiring recommendation as presented. Marie Johnson seconded the motion and it carried unanimously. All approvals are subject to the completion and review of a background check.

**Board Action Item (B4):** Corinne Dalton, teacher at Emery High School, requested that the Board approve an overnight trip to Elko, Nevada for the school to take a team of students to compete in the Western National Range Career Development Event. Five students would be competing and would be chaperoned by Mrs. Dalton

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as well as one parent. The event is scheduled for November 8<sup>th</sup>. The group would leave on the afternoon of the 7<sup>th</sup> and return late on the 8<sup>th</sup>. She explained that the team recently placed 7<sup>th</sup> at the State competition held at Snow College, which qualified them to participate in this regional event. Marie Johnson motioned to approve the trip as presented. Royd Hatt seconded the motion and it passed unanimously.

**Board Action Item (B5):** Mr. Sitterud presented vending contracts from Emery High, San Rafael Junior High and Canyon View Junior High for approval from the Board. He explained that State Board rule and District policy require board approval of these contracts annually. Green River High does not have contracts for vending. Sam Singleton motioned to approve the vending contracts as presented. Nanette Tanner seconded the motion and it carried by unanimous vote.

**Board Action Item (B6):** Principal Garth Johnson requested Board approval for the school to add a section of wall in the art room. This would help prevent spills which frequently occur because of the current layout of the room. Member Johnson mentioned that members of the Board had visited the art room prior to the meeting to evaluate the need for the wall addition—and it is a good idea. She then made a motion to approve the project. Royd Hatt seconded the motion and it passed by unanimous vote.

**Board Action Item (B7):** Mr. Black requested that the Board give him approval to begin negotiations with Mike Harding for the purchase of two quarter-acre lots in Castle Dale. He explained that the lots are located close enough to Emery High School that they could be used for the building construction program in the future. The lots are also located on improved road in a residential neighborhood. Utilities run down the street in front of the lots. Mrs. Johansen made a motion to approve Mr. Black to begin negotiations for the sale of the lots. Marie Johnson seconded the motion and it passed unanimously.

**Report Item (C1):** Principal Garth Johnson welcomed the Board to San Rafael Junior High and thanked them for their support of the school. He showed the Board a video presentation of students and activities at San Rafael Junior High this year. He also mentioned his appreciation for the faculty and staff at San Rafael. Mrs. Johansen thanked Principal Johnson for his efforts.

**Report Item (C2):** Superintendent Sitterud briefly mentioned that Support Staff Day will be held on November 17<sup>th</sup>—adding his appreciation for the support staff in Emery School District. The USBA convention will be held on January 6<sup>th</sup> and 7<sup>th</sup> in Salt Lake City for those wanting to attend. He also provided a summary of the status of the Federal Education Jobs funding.

**Report Item (C3):** Mr. Black had nothing additional to report on.

**Public Comments (D):** No public comments were made.

**Closed Meeting (E):** At 7:42 p.m., a motion was made by Sam Singleton and seconded by Royd Hatt to move to a closed meeting to discuss the character and professional competence of individuals. Member voting on this motion was as follows:

- Laurel Johansen              Aye
- Royd Hatt                    Aye

- Marie Johnson Aye
- Sam Singleton Aye
- Nanette Tanner Aye (Electronically)

## **Certification of Closed Executive Session (Utah Code 52-4-206)**

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the purpose of the unrecorded portion of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this closed executive session was not recorded.

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Laurel Johansen

**Adjournment (F):** At 8:55 p.m., upon reconvening to open meeting, a motion was made by Royd Hatt and seconded by Sam Singleton to adjourn. The motion passed unanimously and the meeting adjourned.