

# Emery County School District | Board of Education

The June meeting of the Emery County School District Board of Education, held at the School District office, was called to order at 1:00 PM by Board President Laurel Johansen. Other Board members present were Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner (attending electronically). Superintendent Kirk Sitterud was also present as was Business Administrator Jared Black. Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

**Recognition (B):** Members of the Board recognized four teachers who are retiring from the School District: Alta Anderson, Nancy Martinez, Dean Nelson and Tanie Worthen.

**Public Hearing (C):** A motion was made by Royd Hatt and seconded by Marie Johnson to adjourn the regular meeting to a public hearing to receive comment on the final legal budget for fiscal year 2011. The motion passed unanimously.

Business Administrator Black gave a short presentation on the final legal budget for fiscal year 2011 as well as the tentative budget for fiscal year 2012 and recommended the Board approve the final legal budget as presented. Included in the tentative budget for fiscal year 2012 is the use of \$75,000 of capital projects funding to be used for general fund purposes. No other comments were made. Royd Hatt made a motion to declare the hearing closed and the general session reconvened. Sam Singleton seconded the motion and it passed unanimously.

**Board Action Item (D):** A motion was then made by Sam Singleton and seconded by Marie Johnson to approve the final legal budget for fiscal year 2011 as presented. The motion passed unanimously.

**Public Hearing (E):** A motion was made by Marie Johnson and seconded by Royd Hatt to adjourn the regular meeting to a public hearing to receive comment on the tentative budget for fiscal year 2012. The motion passed unanimously.

Mr. Black briefly explained that the tentative budget being presented for approval included information received by the District up to the date of the Board meeting. No other comments were offered. A motion was made by Sam Singleton and seconded by Royd Hatt to declare the hearing closed and the general session reconvened.

**Board Action Item (F1):** Marie Johnson motioned to approve a resolution adopting 2011 tax rates which would support the budgeted revenues for the proposed tentative 2012 budget. The total proposed tax rate does not exceed the certified tax rate. The tax rates and budgeted revenues are:

• State Basic:	.001591	\$2,971,574
• Voted Leeway:	.001603	\$2,993,987
• Board Approved Leeway	.000412	\$769,509
• Board Approved K-3 Reading	.000063	\$117,668
• Transportation	.000303	\$565,925
• Recreation	.000434	\$810,599
• Tort Liability	.000022	\$41,090
• Capital Outlay	.000699	\$1,305,550
• 10% Additional	.000589	\$1,100,099

Royd Hatt seconded the motion and it carried unanimously.

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**Board Action Item (F2):** Sam Singleton motioned to adopt the tentative budget for fiscal year 2012 as presented. Marie Johnson seconded the motion and it passed unanimously.

**Board Action Item (F3):** Members of the Board considered the warrants, minutes for the May 2011 Board meeting and financial reports for April and May. A motion was made by Sam Singleton to approve the warrants, minutes and financial reports as presented. Royd Hatt seconded the motion and it carried by unanimous vote.

**Board Action Item (F4):** Superintendent Sitterud next presented the first two of the following policy actions to the Board, recommending that each be approved as presented:

- **IJOA-R Field Trips and Excursions:** a revision to restrict non-students from participation as recommended by Risk Management.
- **JQ-E Student Fee Schedule:** annual fee schedule approval—no changes are being recommended since the last Board meeting when a Novels and Sterling Scholar fee were added for Emery High.
- **DLD Employee Travel Reimbursement / Procedures:** Mr. Black explained that the proposed revision increases the mileage reimbursement rate on an ongoing basis to the IRS rate (currently .51 per mile). The revision also changes the rate for those who choose to take their own vehicle when a District vehicle was available, to half the current IRS rate.

Following a brief discussion and explanation of each of the policy recommendations, Royd Hatt made a motion to approve the policy revisions as presented. Marie Johnson seconded the motion and it passed by unanimous vote.

**Board Action Item (F5):** Superintendent Sitterud explained that with the new requirements for graduation as well as the diminished opportunity for students to take elective courses, it may be time to eliminate the 10<sup>th</sup> grade Fitness for Life requirement. Students would still need to complete 1.5 credits of PE, but this change would give students greater flexibility as to when to take their PE classes. Marie Johnson motioned to approve this recommendation. Sam Singleton seconded the motion and it carried unanimously.

**Board Action Item (F6):** Secondary Supervisor Gwen Callahan took a few minutes to explain and review the Adult Education program with the Board. She requested that the Board approve the annual plan for Adult Education. Marie Johnson made the motion to approve the plan as explained. Royd Hatt seconded the motion and it passed by unanimous vote.

**Board Action Item (F7):** Mr. Black presented the following recommendations for approval, based on negotiations meetings with the Emery Education Association:

- District funding of step and lane increases
- District funding of 0.56% Utah Retirement System rate increase
- A 1% cost-of-living increase on the Licensed salary schedule
- Further indexing of the top three steps on the Licensed salary schedule
- An additional 1% one-time salary supplement
- District funding of 93.3% of health insurance premiums

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- District funding of 60% of dental insurance premiums
- District replacement of funding for extended days sufficient to provide 6 extended days at \$200 per day
- Elimination of Levels program
- Creation of Mentor Teacher program
- Mileage rate increase to IRS rate
- Increase in life insurance coverage amounts for qualifying employees

Royd Hatt motioned to approve these negotiated items as presented. Sam Singleton seconded the motion and it passed by unanimous vote.

**Board Action Item (F8):** Mr. Black presented the following recommendations for approval, based on negotiations meetings with the Emery Classified Association:

- District funding of step and lane increases
- District funding of 0.56% Utah Retirement System rate increase
- A 1% cost-of-living increase on the Classified & CNP wage schedules
- Further indexing of the top three steps on the Classified wage schedule
- Fill in all steps for lanes 2 & 4 on the CNP wage schedule
- An additional 1% one-time salary supplement
- District funding of 93.3% of health insurance premiums
- District funding of 60% of dental insurance premiums
- Mileage rate increase to IRS rate
- Increase in life insurance coverage amounts for qualifying employees

Royd Hatt motioned to approve these negotiated items as presented. Sam Singleton seconded the motion and it passed by unanimous vote.

**Board Action Item (F9):** A motion was made by Royd Hatt and seconded by Marie Johnson to declare the following vehicles as surplus and authorize the Business Administrator to advertise them for sale: D2, a 1990 Winnebago Van; D8, a 2003 Chevrolet Malibu; D35, a 1991 Dodge truck; 981, a 1998 Bluebird bus, and 982, a 1998 Bluebird bus. The motion passed unanimously.

**Board Action Item (F10):** Business Administrator Black next requested Board approval for the construction class at Emery High School (EHS) to build a house on district owned property next school year. He recommended the Board approve a budget of \$150,000 for this project. A motion was made by Sam Singleton and seconded by Marie Johnson to approve the project and funding recommendation. The motion passed unanimously.

**Board Action Item (F11):** A request was received from Huntington City to rent a bus from the District for the July 4<sup>th</sup> fun run in conjunction with the Huntington Heritage Days celebration. Mr. Black presented a proposed contract for the rental. The City will be required to pay a per-mileage fee and comply with all provisions of the contract, including supplying the District with a sufficient certificate of insurance. Mr. Black also asked the Board to consider approving this request on an ongoing, annual basis. Marie Johnson made a motion to approve the rental request on an ongoing, annual basis, contingent each year upon the City providing a certificate of insurance and signing the contract. Nanette Tanner seconded the request and it passed unanimously.

**Board Action Item (F12):** Mr. Black updated the Board on the status of the football field lighting project at Emery High. Four holes were successfully dug so the project can now proceed. Many of the issues that were unknowns when the Board considered the project in the May meeting have now been resolved. Mr. Black recommended that the Board proceed with awarding the project to ECI, as they submitted the low bid. Kerry Lake, Director of Maintenance, added his summary of the project and also recommended proceeding. After some consideration, Marie Johnson motioned to approve the project and award the bid submitted by ECI. Royd Hatt seconded the motion and it passed by unanimous vote.

**Board Action Item (F13):** Mr. Black asked the Board to consider allowing the District to build an addition onto the Maintenance building. The current office area is insufficient for the amount of record keeping and planning required by the Maintenance staff. He presented a proposed project, which the Board reviewed. Most of the project would be built by an outside contractor, however some of the work would be done by the Maintenance staff. He asked the Board to approve the project for going out to bid. Royd Hatt motioned to allow the District to put the project up for bid. Sam Singleton seconded the motion and it carried unanimously.

**Report Item (G1):** Superintendent Sitterud reviewed the Opening Institute schedule with the Board, inviting them to attend if they would like. He also invited members of the Board to attend the Board Member Leadership Academy later this year if they are interested.

**Report Item (G2):** Mr. Black reported that the District is actively pursuing a new fiscal system to replace the State fiscal system which is being abandoned in one year.

**Public Comments:** No public comments were made.

At 8:20 PM a motion was made by Marie Johnson and Seconded by Royd Hatt to move into a closed meeting for a hearing that would be a discussion related to the character, professional competence or health of an individual. Member voting on this motion was as follows:

- |                   |     |                  |     |
|-------------------|-----|------------------|-----|
| • Laurel Johansen | Aye | • Sam Singleton  | Aye |
| • Royd Hatt       | Aye | • Nanette Tanner | Aye |
| • Marie Johnson   | Aye |                  |     |

### Certification of Closed Executive Session (Utah Code 52-4-206)

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the purpose of the above closed executive session was to review and discuss the character and professional competence of an individual. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this portion of the closed session was not recorded.

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Laurel Johansen

Upon reconvening at 8:45 PM, a motion was made Marie Johnson and seconded by Nanette Tanner to adjourn. The motion passed unanimously and the meeting adjourned at 8:45 PM.