

## Emery County School District | Board of Education

The May 2012 meeting of the Emery County School District Board of Education, held at Green River High School, was called to order at 5:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present. Board member Marie Johnson was absent.

President Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

**Board Action Item (B1):** Members of the Board reviewed the consent agenda, including the warrants, minutes for the April 2012 Board meeting and financial reports for March 2012. A motion was made by Royd Hatt to approve the warrants, minutes and financial reports as presented. Sam Singleton seconded the motion and it passed by unanimous vote.

**Board Action Item (B2):** Mr. Sitterud recommended to the Board that the following individuals be approved for the positions indicated:

<i>Ferd Allred:</i>	<i>Head Volleyball Coach</i>	<i>Canyon View Junior High</i>
<i>Yvonne Jensen:</i>	<i>Assistant Volleyball Coach</i>	<i>Canyon View Junior High</i>

Sam Singleton motioned to approve the hiring recommendations as presented. Nanette Tanner seconded the motion and it passed unanimously.

**Board Action Item (B3):** Superintendent Sitterud next presented LAND Trust Plans for each school, noting that these plans are developed by school administration and school community councils, but also require approval of the Board of Education. Nanette Tanner motioned to approve the LAND Trust Plans as presented. Royd Hatt seconded the motion and it passed unanimously.

**Board Action Item (B4):** Mr. Sitterud presented the following policy revisions to the Board. He recommended that each of the following be approved as presented:

- a. **Policy JK: Student Discipline (Revised)** – Includes a paragraph on after-school detention of K-6 students.
- b. **Policy KCBC: School Community Councils (Revised)** – Changes will align the policy with recent legislation.
- c. **Policy KCBC-E1: School Community Councils / Exhibit (To be rescinded)** – No longer necessary.

Following a brief discussion and explanation of each of the policy recommendations, Sam Singleton motioned to approve the policy actions as presented. Royd Hatt seconded the motion and it passed unanimously.

**Board Action Item (B5):** Superintendent Sitterud explained that he had received a request from the Epidemiology Department at the University of Utah to conduct a study of how to minimize the spread of diseases. He added that he has reviewed the study materials and has some concerns with the level of involvement it would require from both students and parents. He would still like to review the request with Principals before seeking a Board decision, so he asked that the Board table this item until a future meeting. Royd Hatt motioned to table this request. Sam Singleton seconded the motion and it passed unanimously.

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**Board Action Item (B6):** Mr. Black presented bids for the following 2012 capital projects.

**B6a: Lighting Projects (Cleveland Elementary, Ferron Elementary, Book Cliff Elementary, Canyon View Junior High and San Rafael Junior High)**

	<u>Cleveland</u>	<u>Canyon View</u>	<u>San Rafael</u>	<u>Ferron</u>	<u>Book Cliff</u>
• BODEC:	\$25,906	\$4,904	\$4,904	\$12,361	\$4,182
• ECI:	\$23,175 \$20,250 (2 <sup>nd</sup> Option)	\$4,908	\$4,908	\$10,700	\$3,684
• Superior:	\$33,329 \$30,389 (2 <sup>nd</sup> Option)	\$8,930	\$8,930	\$9,309	\$3,916

A mandatory walkthrough was held by the Maintenance Department on April 26<sup>th</sup>. Bid deadline & opening were on May 2<sup>nd</sup> at 12:00 pm. As all bidding companies have acceptable references, Mr. Black recommended awarding each job to the lowest bidder as shown above (bids to award in red) with the following exceptions / comments:

- At Cleveland Elementary, the decision to use option 1 or option 2 will be made later, following consultation with ECI regarding which option will provide better lighting for the hallways. As both options are lower than any of the other bids, he recommended awarding the bid for Cleveland Elementary to ECI.
- Although BODEC has the lowest bid by \$4 for the jobs at Canyon View and San Rafael Junior High schools, he recommended awarding these jobs to ECI. The \$4 difference is immaterial in the context of these bids and it makes reasonable sense to have the same contractor perform as much of the work as possible.
- Superior is from Spanish Fork and may not want to accept the job at Ferron Elementary if it is the only work they are awarded. If this is the case, he recommended the Board approve ECI as the secondary awardee for the Ferron Elementary work.

**B6b: Rain Gutters (Huntington Elementary & Canyon View Junior High)**

Mr. Black explained that the District needs additional information before awarding this work. He has not received the information and recommended that the decision be made at a later date.

**B6c: Tree Trimming & Removal (Castle Dale Elementary & Emery High)**

	<u>Castle Dale (Phase 1)</u>	<u>Castle Dale (Phase 2)</u>	<u>Emery High</u>
• Treetop Service:	\$16,650	\$13,875	\$2,315
• Bodee & Boys:	\$19,700	\$25,900	\$1,150
• Castle Valley Landscaping:	\$9,440	\$12,600	\$1,000

Bid deadline & opening were on April 26<sup>th</sup> at 12:00 pm. Mr. Black recommended awarding each job to the lowest bidder as shown above (bids to award in red). As the District has not contracted with Castle Valley Landscaping for any previous work, the Maintenance Department called for references and they were positive.

## B6d: Concrete Steps Removal & Re-pour (San Rafael Junior High)

- |                          | <u>San Rafael</u> |
|--------------------------|-------------------|
| • Wall Contractors       | \$2,930           |
| • Arrowhead Construction | \$6,900           |

Mr. Black recommended awarding the job to the lowest bidder as shown above in red.

Royd Hatt made a motion to award bids as recommended by Mr. Black. Nanette Tanner seconded the motion and it passed unanimously.

**Report Item (C1):** Principal Melinda Durrant reported that Book Cliff Elementary has been focused on improving reading and writing skills this year. Family literacy nights have been held throughout the school year. The school has also worked on a couple of safety initiatives. She expressed her appreciation for the faculty and staff at Book Cliff Elementary.

Principal Nolan Johnson reported that the accreditation review for Green River High School would be held on May 8<sup>th</sup>. He shared a binder of accreditation information with the Board. He also reported that he was pleased that students at Green River High averaged a score of 20.3 on the most recent round of testing.

Board President Johansen thanked both Principals for their reports as well as their efforts.

**Report Item (C2):** Superintendent Sitterud reviewed projected enrollment for the 2012-13 school year with the Board. He then shared a positive news article sent to the District from Moab involving the Emery High and Grand High baseball teams. He recognized the Emery High baseball team for demonstrating excellent sportsmanship.

**Report Item (C3):** Mr. Black had nothing additional to report on.

**Public Comments (D):** Cindy McFarlane, representing the Book Cliff Elementary Community Council, expressed a desire to see a safer student drop-off and pick-up route for the school. She has been working with Green River City on the issue and requested that the school district also be involved in the solution. Superintendent Sitterud and Mr. Black explained that the District cannot be responsible for City streets and sidewalks, however the District is willing to work with the City and Community Council on developing a safer overall system.

Kim McFarlane read a letter expressing a desire for more curriculum options at Green River High, particularly in higher level courses. Members of the Board, Superintendent Sitterud and Secondary Supervisor Gwen Callahan explained some of the options available. Bonnie Nielsen commented that she would like for students to have more options for participating in music and arts, including honors competitions. Additional discussion was held about options available to students.

**Closed Meeting (E):** At 6:37 p.m., a motion was made by Royd Hatt and seconded by Sam Singleton to move to a closed meeting to discuss collective bargaining and the character and/or professional competence of individuals. Member voting on this motion was as follows:

- Laurel Johansen           Aye
- Royd Hatt                    Aye
- Marie Johnson           Absent
- Sam Singleton            Aye
- Nanette Tanner          Aye

**Certification of Closed Executive Session (Utah Code 52-4-206)**

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this closed executive session was not recorded.

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Laurel Johansen

**Adjournment (G):** At 7:05 p.m., upon reconvening to open meeting, a motion was made by Royd Hatt and seconded by Sam Singleton to adjourn. The motion passed unanimously and the meeting adjourned.