

Emery County School District | Board of Education

The December 2013 meeting of the Emery County School District Board of Education, held at Cleveland Elementary School, was called to order at 7:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson and Sam Singleton. Board member Nanette Tanner was absent. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present.

At 7:00 pm, Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Board Action Item (B1): Members of the Board reviewed the consent agenda, including the warrants, minutes for the November 2013 Board meeting and financial reports for November 2013. A motion was made by Royd Hatt to approve the warrants, minutes and financial reports as presented. Sam Singleton seconded the motion and it passed by unanimous vote.

Board Action Item (B2): Superintendent Sitterud indicated that there are no names for approval so no action was taken by the Board on this item.

Board Action Item (B3): A motion was made by Marie Johnson and seconded by Royd Hatt to approve the monthly meeting calendar for School Board Meetings in 2014. The motion passed unanimously. The approved calendar will be advertised in the local newspaper for two weeks. A copy of this calendar is attached as part of the official minutes.

Board Action Item (B4): Mr. Black presented the following policy actions to the Board for consideration and approval:

- **JP—Donations and Gifts:** New policy to establish procedures related to the acceptance, valuation and recognition of all types of donations, gifts and sponsorships for the District and schools. This new policy is required by USOE rule.
- **DIE—District Audit Committee:** New policy to establish the authority and duties of a new audit committee for the District. This new policy is required by USOE rule.
- **DM—Cash Receipts:** Revision to establish policy and procedure for the handling of all cash receipts for the District and schools. This policy revision is required by USOE rule.
- **JJE—Fundraising Activities:** Revision to establish policy and procedure for all fundraising activities on a District or school level. This policy revision is required by USOE rule.
- **DJC—Petty Cash Accounts:** Recommendation to rescind due to petty cash policy language being included in the revised Cash Receipts policy.

After discussion related to the proposed policy actions, Sam Singleton made a motion to approve the policy actions as presented. Royd Hatt seconded the motion and it passed by unanimous vote.

Report Item (C1): Principal Jerel Lofley welcomed members of the Board to Cleveland Elementary and thanked them for holding their meeting at the school. He invited them to attend the Christmas program on December 19th. He indicated that the school has goals to improve in five areas: science, math, writing, reading and fine arts.

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A talent survey was sent to parents to help find those who might volunteer their talents at the school. He hopes that these goals will provide a well-rounded education to the students. He also mentioned that as a citizenship initiative, the school emphasizes what they call the “four R’s”: rights, responsibility, respect and recognition. He thanked the Board for their ongoing support of education in the County. Board President Johansen thanked Mr. Lofley for his report.

Report Item (C2): Mr. Black had nothing additional to report.

Report Item (C3): Superintendent Sitterud announced that Ferron Elementary School was recently recognized as a 2013 High Performing Title I School for Utah. The school will also be submitted for national recognition, and if chosen, will receive a \$10,000 grant to enable a team to attend the recognition program in Washington DC. He and members of the Board expressed their congratulations to Principal Dawes as well as the faculty and staff at Ferron Elementary. Mr. Sitterud discussed upcoming vending machine changes required by Federal regulations.

He also mentioned that Melanie Miera, Custodian at Cleveland Elementary, has organized a project to send packages to all soldiers currently serving from Carbon and Emery Counties. Schools are accepting donated items and Melanie is getting donations from local businesses to pay the shipping costs. Mr. Sitterud and members of the Board expressed thanks to Melanie for her initiative in organizing this project.

Public Comments (D): No public comments were made.

Closed Meeting (E): At 7:40 p.m., a motion was made by Marie Johnson and seconded by Royd Hatt to move to a closed meeting for the purpose of discussion related to the character, professional competence, or physical or mental health of an individual, and to discuss an item related to collective bargaining. Member voting on this motion was as follows:

- Laurel Johansen Aye
- Royd Hatt Aye
- Marie Johnson Aye
- Sam Singleton Aye
- Nanette Tanner Aye

The closed meeting was held in the lunch room at Cleveland Elementary School on Wednesday, December 4th, 2013, beginning at 7:40 pm. Board members present for the closed meeting were Laurel Johansen, Royd Hatt, Marie Johnson and Sam Singleton. Also present were Superintendent Kirk Sitterud, Business Administrator Jared Black and Student Services Director Jon Crawford. The closed meeting finished at 8:15 pm. A recording of the meeting was made and will be kept on file by the District.

Regular Meeting: Upon reconvening to regular meeting, a motion was made by Marie Johnson and seconded by Royd Hatt to ratify the prior decision of Superintendent Sitterud to expel a student from Canyon View Junior High School due to a Safe Schools violation. The motion passed unanimously. The violation that occurred has an automatic requirement that the student be expelled for one year, so an expulsion had previously been approved by Superintendent Sitterud. The one-year expulsion is allowed to be adjusted upon the recommendation of the Superintendent. After consulting with Principal Jones, Mr. Sitterud does recommend that the student continue to be expelled until the beginning of 3rd term in January. The student may be admitted for 3rd term, pending

completion of a signed Contract and Provisional Enrollment Agreement with the school. More details of the expulsion and admittance requirements can be found in the minutes of the closed meeting.

A motion was made by Royd Hatt and seconded by Sam Singleton to pay a one-time 1% salary supplement to all non-temporary employees. The motion passed by unanimous vote.

Adjournment (G): A motion was made by Marie Johnson and seconded by Sam Singleton to adjourn. The motion passed unanimously and the meeting adjourned at 8:20 PM.