

# Emery County School District | Board of Education

The November 2013 meeting of the Emery County School District Board of Education, held at Huntington Elementary School, was called to order at 6:00 PM by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud and Business Administrator Jared Black were also present.

## WORKING SESSION

**(B) Independent Auditor's Report:** Kay Kimball and Rick Roberts of Kimball and Roberts presented via Skype the auditor's report for fiscal year 2013. Mr. Kimball mentioned his appreciation to the staff of the School District for their cooperation in preparing for and completing the audit. He then discussed how part of the audit involves verifying most of the District revenues and a representative sample of expenditures. He feels that the revenues and expenditures for the District are fairly stated and reliable. He also indicated that he had reviewed the Adult Education program and the food warehouse, and these operations are in good order.

Mr. Roberts next explained the process of the Single Audit as well as some of the reports pertaining to federal funding. This year, the resource programs were audited and there were no findings to report. They were able to report an unmodified (clean) opinion on the financial statements of the School District. Members of the Board thanked Mr. Kimball and Mr. Roberts for their report. Mr. Black then took a few minutes to review some of the information included in the financial report.

## REGULAR SESSION

At 7:00 pm, Mrs. Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

**Board Action Item (C1):** Members of the Board reviewed the consent agenda, including the warrants, minutes for the October 2013 Board meeting and financial reports for October 2013. A motion was made by Marie Johnson to approve the warrants, minutes and financial reports as presented. Sam Singleton seconded the motion and it passed by unanimous vote.

**Board Action Item (C2):** Mrs. Johansen mentioned that Kay Kimball and Rick Roberts had presented the Independent Auditor's Report for 2013 to the Board of Education during a working session prior to the regular meeting. Royd Hatt motioned to accept the report. Marie Johnson seconded the motion which passed unanimously.

**Board Action Item (C3):** Mr. Sitterud recommended to the Board that the following individual be approved for the position indicated:

*Troy Winters:*

*Head Coach, Boys Soccer*

*Emery High*

Sam Singleton motioned to approve the hiring recommendations as presented. Nanette Tanner seconded the motion and it passed unanimously. All approvals are subject to the completion and review of a background check.

**Board Action Item (C4):** Superintendent Sitterud presented the Board with a copy of the Utah Consolidated Plan for Emery School District. He explained that the plan is revised and updated for the 2013-14 school year and requires substantial coordination between administrators across the District. Each component of the plan

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requires data-based goals and initiatives as well as a matching budget. Board approval is required and allows the District to begin receiving funding for the programs covered in the plan. Sam Singleton motioned to approve the plan as presented. Royd Hatt seconded the motion and it carried by unanimous vote.

**Board Action Item (C5):** Superintendent Sitterud presented the proposed 3 year calendar (2014-15, 2015-16, 2016-17) for the District. Input was requested from the employee associations and school administrators. Two changes from the previous version have been made due to employee input. Marie Johnson made a motion to approve the 3 year calendar as presented. Royd Hatt seconded the motion. It passed unanimously.

**Board Action Item (C6):** Mr. Sitterud explained that Mr. Kava is requesting to take six auto students to the annual competition in Farmington, New Mexico, on November 21<sup>st</sup>-22<sup>nd</sup>. All costs, including hotels and transportation are paid for by USU Eastern. The automotive program has had excellent success at this competition in the past, even though it is a Junior College level competition. Sam Singleton motioned to approve the travel as presented. Nanette Tanner seconded the motion and it passed unanimously.

**Report Item (D1):** Principal Garth Johnson mentioned his appreciation for the faculty and staff at Huntington Elementary School. He thanked the Board for the new lunchroom tables, indicated that they are very sturdy and work well. He reported that the school has a goal for students to read for one million minutes by the end of the school year. Currently, 430,000 minutes have been reported so they are well on their way to reaching this goal. He thanked members of the Board and district office employees for their support.

President Johansen thanked Mr. Johnson for his report. Mrs. Johnson added that the teachers at Huntington Elementary appreciate that Mr. Johnson has been visiting their classrooms.

**Report Item (D2):** Mr. Black had nothing additional to report.

**Report Item (D3):** Superintendent Sitterud discussed the teacher evaluation system and some of the things going on in the District to help as it is implemented over the next few years. Training will be given on the new teaching standards. The system will eventually use student growth as a component of teacher evaluation and evaluations will tie into compensation for teachers. He also indicated that November 20<sup>th</sup> is Support Staff recognition day in Utah and he expressed his appreciation for the many support staff employees in the District, and the important role they have in the education process.

**Public Comments (E):** No public comments were made.

**Closed Meeting (F):** At 7:40 p.m., a motion was made by Marie Johnson and seconded by Royd Hatt to move to a closed meeting for the purpose of discussion related to the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

- Laurel Johansen      Aye
- Royd Hatt              Aye
- Marie Johnson        Aye
- Sam Singleton        Aye
- Nanette Tanner       Aye

## **Certification of Closed Executive Session (Utah Code 52-4-206)**

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this closed executive session was not recorded.

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Laurel Johansen

The closed meeting was held in the Lunch Room at Huntington Elementary School on Wednesday, November 6<sup>th</sup>, 2013, beginning at 7:55 pm. All Board members were in attendance as well as Superintendent Kirk Sitterud, Business Administrator Jared Black, District Supervisor Gwen Callahan, Principal Larry Davis, Assistant Principal Steven Gordon and Counselor Dixie Fielder. The closed meeting finished at 8:05 pm.

Upon reconvening to regular meeting, a motion was made by Marie Johnson and seconded by Royd Hatt to expel a student from Emery High School. The motion passed unanimously.

**Adjournment (G):** A motion was made by Sam Singleton and seconded by Nanette Tanner to adjourn. The motion passed unanimously and the meeting adjourned at 8:10 PM.