

DONATION, CONTRIBUTION, OR SPONSORSHIP

Emery County School District

1. DATE OF DONATION:

2. I AM MAKING THIS DONATION AS *(select one and fill in the legal name)*

An individual *(legal name)*:

An officer of a business *(legal business name)*:

An officer of a booster club
Club tax ID #:

Legal club name:

A representative of an informal group
Name *(not eligible for a tax receipt)*:

Other *(Please describe; not eligible for tax receipt)*:

3. TYPE OF DONATION

Cash, coin(s), check *(dollar amount)*:

Supplies, equipment, property, etc. *(estimated value)*:

Sponsorship *(amount)*:

3. *(Continued)*

Did you receive advertising, a banner, etc.?

Yes No

If yes, what?

other *(value)*:

4. DETAILED DESCRIPTION OF WHAT IS BEING DONATED:

5. PROGRAM, SCHOOL, DEPARTMENT, GRADE OR ACTIVITY, IF ANY, TO WHICH YOU RESTRICT USE OF YOUR DONATION. Restricted funds will be used only for the named restriction. *(Donations may not be restricted to use for an individual employee.)*

6. REPRESENTATION

I certify that I hold legal title to the funds / property being donated, that I am authorized to make such donation, and hereby transfer full title of the funds / property being donated to the Emery County School District.

Name:

Signature:

Emery County School District use only:

Authorizer per Emery County School District donation policy:

Name:

Title:

Signature:

Date:

Received by Business Administrator:

Name:

Title:

Signature:

Date:

Tax receipt number: