

EMPLOYMENT APPLICATION
EMERY COUNTY SCHOOL DISTRICT

120 North Main – PO Box 120 – Huntington, Utah 84528
Phone # (435) 687-9846 Fax # (435) 687-9849

Administrative/Supervisory Position

Name _____ Phone # _____

Address _____

Interest: Check the area(s) of administration for which you are making application:

Elementary Principal Junior High Principal

High School Principal Assistant Principal

Other _____

Certification: Do you hold a current Utah Administrative/Supervisory Certificate?

Yes No Expiration Date: _____

Experience:

Years teaching experience _____

Grades/Subject taught _____

Years Administrative experience _____

Check the positions you have held:

Elementary Principal Elementary Assistant Principal

Junior High Principal Junior High Assistant Principal

High School Principal High School Assistant Principal

Other: _____

Employment:

Current place of Employment: _____

Address: _____

Phone #

Position(s): _____

Immediate Supervisor: _____ Phone #

If not currently employed, give last employment:

Place: _____

Address: _____

Phone#

Position(s): _____

Immediate Supervisor: _____ Phone#

Interview Process:

Applicants who are selected for an interview will be notified of the time and place of the interview and should be prepared to spend up to half day in the interview process.

If a disability exists which would require reasonable accommodations, it is the applicant's responsibility to notify the Superintendent at least three (3) days in advance.

Instructions for Making Application:

Please submit with this application a resume not to exceed two pages. Include in the resume your degrees, work experience, certifications, professional references with phone numbers, and a statement as to why you want to be a school administrator in the Emery School District. *Applications without this information will be disqualified.*

In accordance with Utah State Law, the Emery School District may conduct a criminal background check and I hereby waive my rights to further written notice of such:

Signature: _____ Date: _____

The district is an equal opportunity employer and does not discriminate with regard to race, color, religion, national origin, sex, age, marital status, or physical or mental handicap, except where justified to meet a bona fide occupational requirement. The district is committed to a policy of keeping its work place free from sexual harassment. The district provides reasonable accommodations to the known disabilities of applicants in compliance with the Americans with Disabilities Act.